

## Dundee and Angus ADHD Support Group

### Job Title: Project Manager



This post is funded by The Big Lottery – Improving Lives



## Project Manager

- **Organisation:** Dundee and Angus ADHD Support Group
- **Salary:** £26,000 p.a.
- **Salary info:** 35 hours per week, weekend and evening work will be a requirement. Fixed term until 30<sup>th</sup> November 2019. It is hoped that funding will be received to allow this post to continue for a further 2 years
- **Status:** Full time
- **Closing date:** 17<sup>th</sup> June 2019
- **Reference number:** ADHD 1
- **Location:** Dundee
- **Website:** [www.adhddasupport.org](http://www.adhddasupport.org)

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### Role:

The Dundee and Angus ADHD Support Group is seeking a Project Manager to support and contribute to the work of the organisation.

The successful candidate will be responsible for leading the Project work across the organisation. Part of this role will involve project planning, management, fundraising and engaging with key funders.

A minimum of at least two years project management experience is required, a high level of accounting skills and knowledge and empathy of ADHD and its complexities.

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### Organisation profile:

The Dundee and Angus ADHD Support Group works with young people, parents, carers and professionals in the field of ADHD. **Our vision** is for professionals, parents, carers of children with ADHD to have guidance and support regarding ADHD. **Our goal** is to make our vision a reality, in order to ensure there is a better understanding on ADHD.

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### Application notes:

Application notes: To apply for this role, please send completed Application Form and CV to

Alison Zerouk, ADHD Centre, Unit 15, Manhattan Works, Dundonald Street, Dundee, DD3 7PY or email to [info@adhddasupport.org](mailto:info@adhddasupport.org)

**The closing date for this post is 17.00 17<sup>th</sup> June 2019**

**Interviews w/c 24<sup>th</sup> June 2019**

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**Downloads: Application Form & Job Description (to be added)**